



BATDORF & BRONSON

COFFEE ROASTERS®

Application for Employment

Batdorf and Bronson Roasters is an equal opportunity employer with a standing policy of non-discrimination. This means that all qualified persons are accorded an equal opportunity for employment or promotion without regard to ethnicity, religion, national origin, disability, marital status, gender, sexual orientation, or age.

Personal Information:

Name:		Date:
Present Address:		
Permanent Address:		
Day Phone:		
Referred By:		

Employment Desired:

Position:
Date you can begin:
How many hours per week would you like to work:
Do you have any objections to working; evenings ____, mornings ____, weekends ____.
Are you looking for long-term employment?
Have you ever been employed by our organization?
Have you ever been convicted of a felony? (Answering yes will not automatically bar you from employment.) Yes ____ No ____ If yes, please explain:

Specify Currently Available Hours:

Mon.	Tue.	Wed.	Thurs.	Fri.	Sat.	Sun.

Education: Name & Location Subjects

High School:		
College:		
Other:		

Special Study or Other Education	
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Activities:	
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Professional References: (Please list two)

Name	Phone & Address	Years Known

Former Employers: (Please list four, starting with most recent)

Dates	Employer: include phone, address, and contact person.	Salary	Position	Reason for Leaving

Which job did you enjoy the most, and why?

If you are familiar with Batdorf & Bronson, why would you like to work here? If you are not familiar with B&B, why would you like to work in the coffee industry?

Do you drink coffee? What do you like or dislike about coffee?

What qualities could you bring to this position?

Please describe your ideal work environment:

Authorization and Release

In connection with my application for employment with Batdorf & Bronson, I the undersigned voluntarily consent to and authorize Batdorf & Bronson, or its authorized agents bearing this release or copy thereof, to obtain a consumer report for employment purposes. I understand that this report may include an inquiry into my employment history, education, general character or reputation, work experience, driving history, criminal history, credit history, and such other information that may be required.

I understand that Batdorf & Bronson may rely on all or any part of this information in determining whether to extend an offer of employment to me. I further understand that if any adverse action is taken by Batdorf & Bronson based upon any of this information, I will be provided a copy of such information along with a summary of my rights under the Fair Credit Reporting Act.

I hereby release Batdorf & Bronson, its representatives, agents, and authorized third parties from all claims and liabilities of any nature arising from the preparation of this report. I hereby further authorize that a photocopy of this authorization may be considered as valid as the original.

Printed Name

Signature of Applicant

Date

Rev. September 2009